



**POWERFUL SOLUTIONS.
INNOVATIVE DESIGNS.**

The Markosky Engineering Group, Inc.

Career Opportunity

Assistant Department Manager - Structures

Markosky has an immediate need for an ***Assistance Department Manager in our Structures Department***. The successful candidate will be based in Ligonier, PA; Mechanicsburg, PA; or Steubenville, OH. Markosky is currently working in a hybrid work environment. The successful hire will be able to work with our Structures Department Manager to set an amicable work schedule. Travel to one of our offices 1-3 days per week will be required.

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ABOUT US

Markosky is a full-service Environmental, Engineering, and Construction Services firm. We provide services in environmental science and engineering, archaeology, historic structures, construction inspection and management, transportation and structural engineering, bridge inspection and site development.

WHY CHOOSE A CAREER AT MARKOSKY

- We are dedicated to the growth of each employee and have a [Professional Development Program](#) in place to guide each employee through the steps in their career.
- We offer a hybrid work week schedule, unique to each position.
- Full-time positions come with a competitive benefits package. **See details on following pages.**



> **Experience**
10+ years

> **Job Type**
Full-time

> **Annual Salary**
\$120,000 + pending
years and specifics
of experience

Essential Functions

Assists the Department Manager to oversee, direct, and coordinate the activities of Project Managers, Engineers, Designers, and Technicians within their Department to ensure that the goals and objectives of their Department are met. They also work closely with the other Department Managers and the Division Manager to ensure that the goals and objectives of the Company are met including:

- Coordinate and facilitate internal staffing assignments within the Department and between Project Managers, Bridge Inspection Program Manager and other Department Managers
- Assists the Department Manager in overseeing all projects being performed by Structures Department staff
- At the discretion of the Department Manager, monitor project design schedules and budgets and recommend recovery plans if necessary
- Ensure that Project Managers and technical staff have the necessary training and tools to perform the duties expected of them
- Assist the Department Manager in providing technical oversight of design and deliverables produced by the Department
- Ensure Quality Management Program and QA/QC procedures are being followed by Project Managers
- Conduct performance reviews of Structures Department staff
- Contribute to marketing efforts through attendance at industry functions, assistance with proposals and presentations, and client visits
- Monitor staffing needs of the Structures Department. Assist in the recruiting, interviewing and hiring to meet staffing needs
- Assist in development and implementation of Structures Department Strategic Planning
- Assist in financial management of the Structures Department
- Prepare and oversee the preparation of technical and price proposals



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Knowledge / Job Requirements

Knowledge

- Structural design including steel, prestressed concrete and reinforced concrete design
- Scheduling and budgeting
- Contracting procedures and project development process
- Working knowledge of CADD including Microstation and AutoCAD
- Knowledge of engineering principles, design standards and codes
- Experience with PennDOT, ODOT and/or WVDOH bridge design procedures
- Plans, technical reports, and specifications preparation
- Bridge load ratings and bridge inspection procedures and practices

Job Requirements and Qualifications

- Education: Bachelor of Science in Civil or Structural Engineering (required)
- Training Requirements (licenses/programs/certificates):
 - Professional Engineer (PE) (required)
 - Certified Bridge Inspector (CBSI/CBI) and/or the ability to obtain certification (preferred)

Skill Requirements & Perks



Required Skills

- Good oral and written communications required
- Ability to work in a team-oriented environment
- Ability to perform the field work required of the position

Flexible Daily Schedule Options

Available Schedules:

- (5) 8-hour days
- (4) 9-hour days and (1) 4-hour day
- (4) 10-hour days

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Why Markosky?

Working for Markosky offers a unique blend of professional growth, supportive work culture, and meaningful impact. Markosky is committed to fostering an environment where every team member's contributions are valued. Employees benefit from a flexible daily work schedule, including options for hybrid and remote work, which supports a healthy work-life balance. The company emphasizes continuous professional development, offering clear career progression paths and celebrating individual milestones. Additionally, the collaborative atmosphere at Markosky ensures that employees from various disciplines, such as engineering, environmental science, and archaeology, work together to achieve project success. This makes Markosky not just a place to work, but a place to build a fulfilling career.

- **Paid Vacation**
 - Up to 4 weeks
- **Paid Holidays**
 - 10 paid holidays' including a floating holiday (Martin Luther King Jr. Day, Memorial Day, Independence Day, Labor Day, 2 days for Thanksgiving, 2 days for Christmas, New Years Day, floating holiday for birthday)
- **Paid Sick Time**
 - 80 hours per year
- **Medical, Dental, and Vision Insurance**
 - PPO, and HSA options available
 - Company contributes \$1,500 annually to HSA accounts
 - Plans paid 70% by the company
- **Life Insurance**
- **401K Plan**
 - Company contributes 3% annually regardless of employee contribution
- **Long-term Disability Insurance**
- **Flexible Spending Account**
- **Performance based bonuses**
- **Professional Development**
- **Tuition Reimbursement**



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